

Job Description

Job title	Landscape Technical and Research Manager		
Business unit	Policy and Insight		
Grade	3	FTE	1
Reports to	Head of Policy, Technical, and Research		
Direct reports	n/a		
Place of work	London: Hybrid working		
Purpose of the role	<p>This role is part of the central knowledge function of the Landscape Institute (LI). Its purpose is to ensure that the LI's activities are robust and accurate with respect to modern landscape practice, and that the LI is serving its members with the materials they need to raise standards and meet future challenges. The primary way the role-holder will do this is by working with Institute members to develop new written products – including technical guidance, research, and briefing papers – and by providing advice and support to other colleagues, including policy, member services, events and CPD. Partnership working with other professional and standard-setting bodies is also crucial to develop cross-sector initiatives and research.</p>		
Key responsibilities			
<ul style="list-style-type: none"> • Develop a programme of technical practice publications, including technical guidance, research, and briefing papers; managing member contributors and paid consultants as appropriate • Project manage technical, research, and/or delivery projects within an annual business plan, ensuring timeliness and value-for-money • Oversee the Institute's Technical Committee and associated sub-committees, ensuring that the LI's technical and research work responds to the needs of all its members • Be the owner of the Institute's existing library of technical content, ensuring that it is kept up-to-date and that material is decommissioned as needed • Develop and maintain partnerships with other standards bodies and sector organisations to ensure that landscape outcomes are embedded across the built and natural environment • Grow the Institute's reputation as a go-to source for landscape industry knowledge, including managing queries from members or external stakeholders regarding technical landscape practice, answering or triaging as appropriate 			

- Develop a framework for identifying member experts, and evolve the Institute’s current network of thematic special interest working groups – ensuring that the LI plays its role as a convenor of expert knowledge and skills
- Support the Head of Policy, Technical, and Research to deliver the LI’s research and insight programme, including developing a new research strategy in 2023-24
- Provide data and knowledge management advice more generally, ensuring that the Institute is evidence-led in its decision-making and policy
- Grow connections with the landscape research community, ensuring that the LI supports the advance of landscape knowledge in the UK
- Work with Comms colleagues to ensure the Institute’s technical publications are well promoted and grow the Institute’s reputation externally
- Work with the LI Commercial Director to advise on content for the LI’s CPD programme of masterclasses, webinars, and conferences, and other services linked to professional standards
- Work with the Heads of Governance and Policy to establish a working framework for member representation on third-party groups, ensuring efficiency and mitigating risks
- Work with colleagues to identify technical content and speakers relevant for LI events and publications, including content for the Landscape Journal

Person specification

Essential skills

5+ years of experience within the built or natural environment sector, in roles where knowledge of technical, research, or policy matters was required

Broad familiarity with landscape or urban design practice, and an awareness of how your existing knowledge slots into this

Experience of working in collaborative groups, including managing conflicts

Experience of managing projects

A passion for quality and high standards, and an ability to defend these

A high standard of written and verbal communication skills, including attention to detail

A good standard of numeracy, and a general familiarity with data and statistics and their use in the built or natural environment

Competencies:

Planning and organizing: able to set an action plan for self and others to complete work

efficiently and on time by setting priorities, establishing timelines, and leveraging resources.

Building Partnerships: able to develop and leverage relationships across work groups to achieve good results

Earning trust: able to follow through on commitments while disclosing own positions, treating others and their ideas with respect, and supporting them in the face of challenges; Listens to others and objectively considers their ideas

Quality Orientation: Accomplishing tasks by considering all areas involved, no matter how detailed; showing concern for all aspects of the job; accurately checking processes and tasks

Desirable skills

Direct experience of landscape practice is desirable, however this is not a pre-requisite for the role.

Knowledge of climate change and/or sustainability issues more broadly, including biodiversity loss

Evidence of an ability to commercialize technical and research outputs

An understanding of UK policy context and how this differs across the devolved nations

An understanding of the role of professional bodies, and of the Landscape Institute